

# Western Bay of Plenty District Council

**Minutes of Meeting No. CC18 of the Community Committee  
held on 20 June 2019 in the Council Chamber, Barks Corner, Tauranga  
commencing at 9.30am**

## **Present**

Councillor P Mackay (Chairperson), Councillors G Dally, M Dean, M Lally, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites, M Williams and His Worship the Mayor G J Webber

## **In Attendance**

D Pearce (Community Manager), B Wilson (Community Relationships Advisor), and M Parnell (Governance Advisor)

## **Community Boards**

A Sole (Chairperson, Waihi Beach Community Board)

## **Other**

J Dugmore (Member, Te Puke Community Board)

## **Apologies**

Apologies for lateness were received from Councillors Marsh and Scrimgeour.

**Resolved:** Murray-Benge / Mayor Webber

*THAT the apologies for lateness from Councillors Marsh and Scrimgeour be accepted.*

## **Declarations of Interest**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and

refrain from discussing or voting on the item and were advised to withdraw from the meeting table for the item (as per the Local Authorities (Members' Interest) Act 1968).

While Councillors had interests in some of the groups that held service delivery contracts, as no decisions regarding the service delivery contracts were to be made other than to receive their report annual reports, no disclosures of interest were received in relation to items on the agenda.

#### CC18.1 **Community Service Contracts Reporting**

The Community Committee considered a report from the Community Manager dated 7 June 2019. The Community Manager outlined the programme for the day.

Elected Members commented as follows:

- It would have been helpful to receive the annual reports before the meeting to enable the members to ask more informed questions regarding service delivery providers, and also to know how much the contracts were worth.
- It was discussed whether the time provided was adequate. Staff assured Elected Members that they would evaluate the efficiency of today's event and were open to improvement for future events.
- A brief summary of the finances given for service delivery contracts compared to what was given as grants would also be helpful.

In response to questions, the Community Manager and Community Advisor commented as follows:

- Staff would investigate who was responsible for receiving reports from groups like the Katikati Action Centre, Pahoia Community Hall, Otanewainuku Kiwi Trust and Bay Conservation Alliance and see if that information could be passed to the Elected Members.
- This forum was the opportunity for Elected Members to ask questions of their service delivery contract holders. These discussions would inform decisions made later regarding renewal of contracts.

- 9.51am Councillors Marsh and Scrimgeour entered the meeting.
- 9.52am The meeting adjourned to receive the verbal reports from the service delivery contract holders.
- 2.15pm The meeting was reconvened. Mayor Webber and Councillors Dally, Marsh and Marshall were not present.
- The Councillors commended staff on the event and asked that a workshop be organised so that they could discuss any issues that had been brought to their attention during the event.
- 2.22pm Mayor Webber and Councillor Dally joined the meeting.

**Resolved:** Murray-Benge / Dean

1. *THAT the Community Manager's report dated 7 June 2019 and titled Community Service Contract Reporting be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Community Committee receives the verbal contract reports presented by the following community service contract holders:*
  - *Citizens Advice Bureau*
  - *Creative Bay of Plenty*
  - *Envirohub*
  - *Environmental Education for Resource Sustainability Trust*
  - *EPIC Te Puke*
  - *Katch Katikati*
  - *Katikati Community Centre*
  - *Maketu Ongatoro Wetland Society*
  - *Multicultural Tauranga*
  - *Priority One*
  - *Socialink*
  - *Sport Bay of Plenty*
  - *Surf Lifesaving New Zealand*
  - *Sustainability Options and Envirochallenge*
  - *Tauranga Art Gallery*
  - *Te Puke Economic Development Group*
  - *Tourism Bay of Plenty*
  - *Waihi Beach Events and Promotions*
  - *Waste Education NZ Ltd*
  - *Waste Free with Kate Meads*
  - *Waste Watchers Ltd*
  - *Western Bay Museum*
  - *Wild About New Zealand*

The meeting concluded at 2.23pm.

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