

APPLICATION - 1 FOR GENERAL RESERVE/DOMAIN/PARK BOOKING

Date	
Applicant - Name	
Applicant - Email	
Applicant - Phone	
Applying for - Reserve/Domain/Park	
Date of event	
Time of event	
Number of people expected to attend	
Name of the event	
Details of the Event, if applicable	
Any other requirements (e.g., access to toilets)	
Aerial map provided Please refer to the map gallery	Map required Please circle the correct location on the map
Will there be alcohol available (Please tick)	Yes No
<p>Please note that some Reserves have an <u>alcohol ban</u>. If you have indicated above that alcohol will be available and there is no alcohol ban, please complete Application 2.</p> <p>Please ensure that a member of your booking carries the approved Alcohol Control Bylaw 2022 dispensation, and that this is available, should a member of the public request to view the dispensation. Please refer to the Alcohol Control Bylaw 2022</p>	

Bookings will be confirmed by the Infrastructure Services Administrator. Please ensure you provide as much detail as possible. No fee is required, as exclusive use of the reserve is not applicable, although a bond may be required. Statutory Council Bylaws must be adhered to, including the [Reserves and Facilities Bylaw 2018](#) and the [Waste Management and Minimisation Bylaw 2022](#)

APPLICATION - 2
FOR ALCOHOL DISPENSATION
FOR BOOKING A COUNCIL RESERVE

Date	
Applicant - Name	
Applicant - Email	
Applicant - Phone	
I/We hereby make application for exemption from the requirements of the Alcohol Control Bylaw 2022 under Clause 9 in the following location: Reserve / Domain / Park	
Date of event	
Time of event	
Number of people expected to attend	
Name of the event	
Details of the event, if applicable	

Please send your completed application to Western Bay of Plenty District Council:

reservebookings@westernbay.govt.nz