



## CS12 – Road Reserve Occupancy

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## **CS12 Road Reserve Occupancy**

### **12.1 Scope**

The scope of this part of the Development Code: Construction is to set out the requirements for working within the Road Reserve.

### **12.2 Definitions**

Definitions are set out in Section 1 of the Development Code: Design, unless otherwise described.

### **12.3 Related Documents**

The following Drawings and other documents form part of this contract Document as listed:

Design Standard DS4:	Transportation
Design Standard DS12:	Road Reserve Occupancy
Road Opening Notice (RON) (Application to work on Local Roads)	

### **12.4 Materials**

Materials shall be as listed in the appropriate section of the Development Code: Construction, or as defined in this document.

### **12.5 General**

This section sets out the requirements for working within the Road Reserve.

Road Opening Notice is also known as an Application to work on local roads. A Road Opening Notice can be found at the following web site address.

<http://www.westernbay.govt.nz/Documents/Services/Roading/RoadOpeningNotice.pdf>

The Consent Holders Representative for Subdivision and Principal Provider/s for Infrastructural work shall be responsible for the compliance of works within the Road Reserve.



Any work on or along side a road in the WBOPDC district requires permission from Council. Works include but are not limited to open trenching, trenchless construction, installation of chambers, cabinets, poles, pedestals, and removal of these. Also work beside the road such as tree felling, tree planting, work on electrical/telephone lines, etc.

All works carried out in the roadway shall be undertaken in accordance with the relevant Network Utility Providers standards and the National Code for working in the Transport Corridor.

## **12.6 Applying for a Road Opening Notice (RON)**

A contractor may apply for a RON on behalf of the Network Provider or Council as long as documented evidence of the delegation, addressed to Council, accompanies the application.

A RON is not required for any excavations that are carried out as part of a major road upgrading project managed by Council's own works maintenance contractor.

Works shall not commence until a RON has been received and a copy of the RON shall be kept on site at all times during the works.

## **12.7 Normal Hours of Work**

When applying for a RON, the proposed hours of work shall also be applied for. The acceptable hours of work will be noted on the RON approval received from Council.

No work shall be carried out on Sundays or Public Holidays except for emergency work which shall be subject to approval of Council if possible.

Work hours on strategic traffic routes may be restricted as determined by Council.

No work shall be carried out within 200m of any school between 8:30am and 9:15am and 2:45pm and 3:15pm.

Issues to be considered when applying for hours of work are:

- The nature of the surroundings i.e. Residential, Commercial etc and the potential impact on the daily operations
- Any work in the business districts of Waihi Beach, Katikati, Omokoroa, Te Puke, and Maketu shall be undertaken outside of shop opening hours and not between 20 December and 12 January inclusive unless it can be demonstrated that consultation has been undertaken and the work proposal has been agreed by all adjacent business operators. This agreement must



be supplied to Council in writing and works shall not proceed until approval is received from Council

- Public nuisance such as noise levels and inconvenience

## **12.8 Public Liability Insurance**

Each Consent Holders Representative / Principal Provider may supply evidence of their Contractor's Public Liability Insurance certificates to Council once each year demonstrating that a Local Authority extension clause is included and that the minimum value of the cover is \$2 million for any claim or series of claims arising out of the existence of a trench or excavation or other obstacle associated with their work.

## **12.9 Deposits and Bonds**

Council may require that a cash bond be lodged. The bond will be repaid in full providing that the street has been reinstated to a condition satisfactory to Council. Repayment (if any) will be made following the final inspection at the end of the maintenance period.

There are two types of bond:

- A singular bond (minimum of \$500) suitable for "one-off" projects.
- An annual bond (minimum \$2,000) suitable for Principal Providers who control several jobs throughout a year. An annual bond will be required to be topped up to the full amount at the start of each year.

The requirement for a bond may be waived for a Principal Provider who has a good track record with Council over a long period.

## **12.10 Block Paving Surfaces Within Business Districts**

Paving stones in business districts must only be lifted and reinstated by a Council approved Paver at the Consent Holders / Principal Provider's cost. Lifted pavers shall not be left on-site overnight. They shall be removed from site and stored safely at the Consent Holders / Principal Provider's cost.

Permanent reinstatement shall be completed within 24 hours after the surface was removed. A variation from this condition requires written approval from Council. Failure to reinstate within the



specified time may result in Council arranging reinstatement and charging the cost to the Principal Provider.

If works are approved in a panel of hot mix the complete extent of the hot mix panel must be fully replaced.

Any surface markings on pavers or hot mix shall be done with a non-permanent marker such as chalk or dazzle.

## **12.11 Grassed and Planted Areas**

Trench widths shall be kept to the minimum necessary to lay the service.

Trench backfill and compaction shall be in accordance with CS5-6 Stormwater/Wastewater – Combined Construction Standard of this code.

Grass reinstatement shall be in accordance with CS-2 Streetscape – Construction Standard of this code.

Full reinstatement shall be achieved as soon as practicably possible and no later than 48 hours from backfilling of trench.